



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon  
(042) 540-6519

## NOTICE TO PROCEED

**BIZNOFF SOLUTION ENTERPRISES INC.**  
Lipa City, Batangas

Sir/Madam,

The attached Purchase Order No. 2024-04-0171 are already approved so NOTICE is given to BIZNOFF SOLUTION ENTERPRISES INC. for the purchase photocopier requested by D. Dejelo - CAM with PR No. 2024-02-0693. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK T. VILLA, DT**  
University President

APR 19 2024

I acknowledge receipt of this Notice on : \_\_\_\_\_

Name of the Representative of the of the Bidder: **BIZNOFF SOLUTION ENTERPRISES INC.**

Authorized Signature: \_\_\_\_\_

